



# Rendezvous2021

## Welcome to the Virtual Rendezvous via Topia!

Topia is a world the Rendezvous committee created just for this year's Poster session. It is a more personal way to interact online than Zoom or Google Meet. Topia feels more like 'old times'--like bumping into someone you haven't seen in a while at the water cooler.

### *Get ready*

- **Try out** Topia before Rendezvous here:
  - Room 1 (on the right) - <https://topia.io/cires-rendezvous-2021>
  - Room 2 (on the left) - <https://topia.io/cires-rendezvous-2021-2>
- **Watch** our five minute Topia help video: <https://youtu.be/lbmFEb6rbeg>
- **Check out TWO Topia maps for guidance.** The first one is an overview map of the 2 Rooms and the second is a detailed map of the layout including posters:

#### ***Overview map:***

[https://ciresevents.colorado.edu/rendezvous/images/Rendezvous2021TopiaMap\\_Detailed.pdf](https://ciresevents.colorado.edu/rendezvous/images/Rendezvous2021TopiaMap_Detailed.pdf)

#### ***Detailed map:***

[https://ciresevents.colorado.edu/rendezvous/images/CIRESRendezvousTopia\\_LocationMap.pdf](https://ciresevents.colorado.edu/rendezvous/images/CIRESRendezvousTopia_LocationMap.pdf)

- **No time?** Access a practice session from 12:30 to 1 pm on Friday, May 21. The Poster session begins at 1 pm! (CMC Shepherds will be available to guide you). If you do the practice session, stay logged in for posters at 1pm. See the Rendezvous webpage for your phasing in time.

### *Get set*

## What you'll need to join the Poster Session via Topia:

### **Must have:**

- Headphones or earbuds
- Webcam
- A list of posters you'd like to visit -- find the list here: <https://ciresevents.colorado.edu/rendezvous/posters>
- Google Chrome (**Firefox and other browsers will not work**)

### **Optional:**

- Printed maps of the Topia Room details
- Your drink of choice (highly recommended)

- Dancing shoes
- Set time for a meetup with your group(s) at the Bar, Lounge, Early Career Lounge, or Disco (various Bars and Lounges have been numbered in Topia to allow planning at a specific location)

## Go!

### How to enter Topia for the Rendezvous 2021 Poster Session:

- Go to <https://topia.io/cires-rendezvous-2021>
- Enter your full name or nickname (the name everyone in the Topia world will see). If you are one of many Matts, perhaps use your last name!
- Check and agree to both boxes:
  - I am 16 years and older
  - Agree to the Terms and Conditions
- Click Enter

## Now what?

### Start here:

When you enter Topia, you will see an Information Booth. A person icon with your name below it should appear. You will initially start in Room 1 (on the right). There are two Rooms, each with a different set of posters. Refer to the maps for what is in each room or find a CMC Shepherd at the Information Booth for help.

- **Moving in Topia**

**Using your mouse**, click on your destination and your icon will start walking there. **When you see footprints above or around your icon, this allows you to walk.** *The mouse is a good way to get long distances at once and helps you move in open spaces.*

**Using your arrow keys** -Up, Down, Right, Left. *The arrow keys are a good way to move close to a poster. (if you use your mouse, you may open the poster instead of moving toward it.)*

The **Yellow Brick Road** and signage will lead you to anywhere you want to go, including the doorway to the other room. But you don't have to follow the pathways exclusively -- you can move with mouse and arrow keys in any direction.

- **To Zoom in or out of the worlds, use**

Control - (Minus): Zooms you out so you can see the entire world

Control + (Plus): Zooms in so you can see things closer

- **You can chat with your colleagues and talk about their posters.**

As you approach other people, you will see and hear them, and their videos will appear. As you move away, their videos will fade.

Please Note: Gatherings of under 10 are ideal for group conversations in Topia. More than about 10 may not allow you to hear or talk with each other. If a poster has 10+ people, please move to another poster you would like to see and revisit that poster later when it is less crowded.

- **How do I look more closely at someone's poster?**

- Simply hover over the poster and click on it. This will open additional information, including the abstract, links and the poster PDF.

If you are interested in a particular poster, see the schedule below of when each researcher will be available to talk about their poster:

<https://ciresevents.colorado.edu/rendezvous/posters>

**Need directions?** Signs will direct you to the different posters. Or, watch for 'CMC Shepherds' to help guide you through Topia. They will have their names and "CMC Shepherd" under their Icon.

**Take a break!**

Boogie at the Disco Ball to blow off some steam. Plan a group meeting at one of the many Happy Hour Bars or Lounges or at the Early Career Lounge. Watch Waleed singing at last year's Seasonal Celebration. Or just wander Topia and look at all the different posters.

**How do I get from Room 1 to Room 2 and back and forth?**

You initially will enter Room 1. To get to Room 2, travel to the left, using the pathway, and look for the large door. Once at the door, click anywhere in the door, you will have an option to 'Travel' to Room 2. You can go back and forth between the rooms as many times as you would like.

Stop here and give Topia a try.  
However, if you need more information please see the section below.

**FAQs and Troubleshooting Topia:**

**What if I can't enter Topia at all?**

You must use Google Chrome.

First, check your own internet connection

Log out and log back in to Topia.

**How do I find my other colleagues?**

Take a look at the Topia maps before the event on May 21 and plan a meeting time at the Lounge Areas, Bars, firepit, Early Career Lounge or at a particular poster.

## **How can I get to a different section of the world quickly?**

Rendezvous is divided into two rooms, Room 1 ( <https://topia.io/cires-rendezvous-2021>) and Room 2 ( <https://topia.io/cires-rendezvous-2021-2> ). You can change from one room to another by changing the URL. Once you are in a specific room, however, you cannot “teleport” to a different spot. You must walk your character there. This takes time, but it also allows for more spontaneous interactions as you walk past your coworkers and other Rendezvous participants.

## **Would you like to sit down, dance or send some love?**

Hover over your icon and once you see the hand, you can change your icon to either sitting, dancing or a heart. Once you start walking again, these options disappear.

## **Can I send a message in Topia?**

When you connect via video with someone else in Topia, you will see a message icon inside their video feed.

Click on the message icon, which will open the message interface.

Enter your message and click Send.

Look on the left hand side of Topia and find a mail envelope. If it is red, you have a message. Click on this to open and respond.

## **If I’m assigned to be by my poster at a certain time, but want to go look at other posters during that time, what should I do?**

We would prefer you stay at your poster during your assigned time as we are giving everyone time at their posters and time to walk around. Abstracts, posters and associated media will be available on-line so feel free to contact the author later to learn more.

## **How do I get help if I can’t find where I’m going?**

First try using control - or control + to zoom in and out of the rooms. Also watch for ‘CMC Shepherds’ who will be walking around helping out. Their icon name will include ‘CMC Shepherd’. We are here to help so please reach out. We want this to be a great Topia experience for you! See below for general help.

## **How do I get general help about Topia?**

A Help Desk and Zoom link will be open and available from 12:30pm to 4:30pm on May 21:

- Zoom Help Room
  - <https://cuboulder.zoom.us/j/97955500729>
  - (669) 900-6833, Meeting ID: 979 5550 0729
- Email [ciresithelp@colorado.edu](mailto:ciresithelp@colorado.edu)